

New England College will grant credit for course work taken at other regionally accredited colleges in accordance with the recommendations of the "Transfer Credit Practices of Selected Educational Institutions" published by the American Association of Collegiate Registrars and Admissions Officers.

New England College recognizes that this activity must be governed by regulations that are clear, consistent, and equitable.

The Office of Admission is responsible for initial transfer credit evaluation. When evaluating a student's previous academic work, the evaluators consider:

1. The comparability of the nature, content and level of course work to that offered by New England College;
2. The applicability of course work to Liberal Core Curriculum and major requirements at New England College.

The Registrar has the sole authority to grant transfer credit. The transfer credit evaluator, acting on behalf of the Registrar, evaluates all requests for advanced standing and will notify transfer students in writing of credit granted. The evaluator works closely with academic department heads and other faculty to ensure that all credit granted is based on the most current academic information.

Transfer Policies

1. Transfer credit will be normally awarded only for course work completed at regionally accredited institutions of higher education or the equivalent in other countries.

2. New England College awards credit only; grades and other academic honors from other institutions are not recorded on a student's academic record, with the exception of courses taken through [New Hampshire College and University Council \(NHCUC\)](#) schools after a student has matriculated at New England College.

3. The evaluator reviews each course on an individual basis by comparing catalog course descriptions and reviewing any other appropriate documents. A course equivalent will be assigned to each course granted transfer credit, and the evaluator will indicate if that credit will apply to general education requirements. If the student has indicated a major, the evaluator will indicate if that credit will apply to degree requirements. Transfer credits are awarded on a credit-by-credit basis only. A three credit course taken at another institution will satisfy a four-credit requirement at NEC, but only three credits of transfer will be granted for that course. Students transferring from institutions on the quarter-hour system will be granted 0.67 semester hours per quarter hour. Not all credits granted will necessarily be applicable to degree requirements. If previous course work is deemed to have no applicability to a degree program, or if no comparable course at New England College can be identified, and yet the course work is deemed comparable to college-level work, then unassigned elective credit may be granted.

4. Entering transfer students will be granted class standing according to the following table:

Credits Granted Class Standing

- 0-29 First-year student
- 30-59 Sophomore
- 60-89 Junior
- 90+ Senior

Transfer credit of any type granted by other institutions must be reevaluated by New England College prior to granting New England College credit. Students must have an official transcript sent to New England College from each school attended.

5. Only those courses in which a student has received a grade of C- or better will be considered for transfer credit, except as stated below:

A. Any student possessing an Associate of Arts degree from a regionally accredited institution may be granted junior standing (60 credits), provided that the student has earned at least 60 credits at the previous institution. When junior standing is granted, all passing course work will be granted credit, regardless of grade, with the exception that no more than 16 credits of D grades will be accepted.

Please note that some majors may have restrictions on the number of D grades within the major. Transfer students with Associate of Arts degrees should understand that some College programs may require more than two years to complete.

B. If a D grade is received in the first course of a two-course series (such as Accounting I and II) and a C- or better grade is received in the second course, credit will be granted for both courses, subject to the 16-credit limit noted above.

6. Evaluation for transfer credit will be made at the time of a student's admission to New England

College. Students who have attended other institutions of higher education must include official transcripts from all previous institutions in their application, regardless of whether or not they wish to be granted credit for that work. Course work in progress at the time of application will be evaluated on a tentative basis and credit awarded pending receipt of an official transcript.

7. Courses taken at other institutions after a student is enrolled at New England College must be approved in advance through the Registrar's Office.

8. There is no limit to the number of transfer credits that can be granted; however, a student must earn at least 60 credits at New England College (of which a minimum of 24 must be earned in the senior year), or 30 credits must be earned in the senior year. In addition, a minimum of 12 credits of requirements from within the major must be completed at New England College.

9. Students who repeat courses at New England College for which they have already received transfer credit will lose that transfer credit.

10. General Education courses are not required to be equivalent to New England College courses but must satisfy the same guidelines and principles as New England College Liberal Core Curriculum courses.

11. Students transferring from institutions where course work is graded by non-traditional mechanisms will be asked to request that the institution provide letter equivalents or written evaluations from individual instructors.

12. Credit will be granted for each score equal to or higher than those recommended by the American Council on Education (ACE) on the College Level Examination Program (CLEP). Placement and course equivalencies are determined by the appropriate discipline.

13. College Entrance Examination Board advanced placement tests with scores of 3, 4, or 5 will be granted up to eight credits, depending on the exam and the score. Placement and course equivalencies are determined by the appropriate discipline.

14. No credit will be granted for the following:

- social activities;
- pre-collegiate or remedial courses;
- correspondence courses, unless recognized and offered by the U.S. Armed Forces Institute;
- continuing education units.

15. International Equivalency Policies:

- British General Certificate of Education (G.C.E.) "A" level laboratory science courses be granted ten credits for a grade of A, B or C and seven credits for a grade of D or E.
- Other G.C.E. "A" level courses will be granted nine credits for a grade of A, B or C and six credits for a grade of D or E.
- Students holding a French Baccalaureate II will be granted 30 credits and sophomore standing.
- Students completing a 13th year at a Canadian secondary school will be granted appropriate credit using AACRAO or British Council standards.
- International Baccalaureate will be granted up to 30 credits by individual subjects.
- Work comparable to British "A" level work will be granted credit accordingly.

Credit by Proficiency Examination

College-Level Exam Program (CLEP): New England College awards credits for each score greater than or equal to the American Council on Education minimum recommendation.