

## How to provide an Official Transcript to New England College

One of the following ways

### Prerequisite:

You have completed a bachelor's degree, with an equivalence of a 4-year US bachelor's degree, and a cumulative grade point average of a 2.75 or above.

### Option 1: Directly from your University to New England College

- **Electronic:** Ask your university exam or registrar's department to send an Official Transcript directly to Graduate Admission by email to [graduateadmission@nec.edu](mailto:graduateadmission@nec.edu). Electronic transcripts are considered "official" when we receive them from a secure site or email address formally linked to the sending institution or testing service. These email addresses must be verified.
- **Post:** Hard-copy transcripts and other academic records are considered "official" when they arrive directly from the school in an unopened, stamped, official envelope with the seal and any other security feature intact. Please use this option only if your school is unable to provide E-transcripts.

NEC Graduate Admission  
98 Bridge St.  
Henniker, NH 03242  
USA

### Option 2: From a NACES Member Transcript Evaluator

- Order an evaluation directly from [WES](#) or [Educational Perspectives](#), or any [NACES](#) member agency. Please ask them to send it to New England College directly [graduateadmission@nec.edu](mailto:graduateadmission@nec.edu) or the address above.

**Academic records received in any other condition, such as transcripts that arrive in an unsealed / opened envelope, or that are sent or emailed / uploaded by the student, or that are printed from the university portal, are not considered "official."**